

# KIRKLEES COUNCIL

## FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

12 JUNE 2017 - 30 NOVEMBER 2017

## **NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS**

The Forward Plan contains key decisions that the Council expects to make over the next four months and also includes those decisions including decisions to be taken in private. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Officers, where appropriate, under delegated powers.

Key decisions are executive decisions which are likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising one or more wards

A decision notice for each decision made by the Cabinet is published within 3 working days of it having been made. This is open for public inspection on the Council's website and at Civic Centre 3, High Street, Huddersfield.

Copies of the Plan are available on the Council's website [www.kirklees.gov.uk](http://www.kirklees.gov.uk). A copy of the Plan is also available for public inspection at the Civic Centre 3, High Street, Huddersfield during normal office hours.

If you have any questions about the Forward Plan, please contact the Governance and Democratic Engagement Manager, telephone 01484 221000, e-mail: [scrutiny.governance@kirklees.gov.uk](mailto:scrutiny.governance@kirklees.gov.uk).

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**Cabinet Comprises:**

Leader of the Council – Cllr David Sheard

Deputy Leader of the Council – Cllr Shabir Pandor

Adults and Public Health – Cllr Viv Kendrick & Cllr Cathy Scott

Children – Cllr Erin Hill & Cllr Masood Ahmed

Corporate (Place, Environment and Customer Contact Services) – Cllr Graham Turner & Cllr Musarrat Khan

Economy (Strategic Planning, Regeneration and Transport) – Cllr Peter McBride

Economy (Strategic Housing, Regeneration and Enforcement) - Cllr Naheed Mather

Strategy and Strategic Resources, New Council and Regional Issues – Cllr David Sheard & Cllr Shabir Pandor

Full **Council** comprises all 69 Members of the Council as follows:

Ahmed, M	Hall D	Marchington A	Sims K
Akhtar M	Hall S	Mather N	Smaje E
Allison K	Hill E	McBride P	Smith R
Armer B	Holmes L	McGuin B	Sokhal M
Asif G	Holroyd-Doveton E	O'Donovan D	Stewart-Turner J
Bellamy D	Homewood J	O'Neill M	Stubley A
Bolt M	Hughes J	Palfreeman A	Taylor J
Burke C	Hussain M	Pandor S	Taylor K
Calvert J	Iredale C	Patrick N	Turner G
Cooper A	Kane P	Pattison C	Turner N
Dad N	Kaushik M R	Pervaiz M	Ullah S
Dodds J	Kendrick V	Pinnock A	Walker R
Eastwood R	Khan M	Pinnock A U	Watson M
Fadia F	Lawson J	Pinnock K	Wilkinson L
Firth D	Lees-Hamilton V	Richards H	Wilson G
Firth E	Light R	Sarwar M	
Grainger-Mead L	Lowe G	Scott C	
Greaves C	Lyons T	Sheard D	

Key Decision/Private Report and Brief Description	Decision Taker and Expected Date of Decision	Contact Officer	Date First included in the Plan
<b>CHILDREN</b>			
<p><b>Schools and Settings Formal Partnership Approach</b></p> <p>The report outlines the core responsibilities as a LA, as defined in the White Paper, and will propose to seek Cabinet approval to carry out engagement, consultation and collaboration with schools and other stakeholders, to set high aspirations for children and young people's outcomes and strategically shape the future education system locally.</p>	Cabinet 25 July 2017	Jo-Anne Sanders, Service Director - Early Help & Learning jo-anne.sanders@kirklees.gov.uk	May 2016
<p><b>Outcome on changes to specialist provisions for children with special educational needs.</b></p> <p>The report details the outcome of a non-statutory consultation on proposals for a new provision for children with communication and interaction needs at Windmill Church of England Voluntary Controlled Primary School and to decommission 12 transitional places for SLCN at Ashbrow School. This report also requests approval to publish a statutory notice a) to decommission the current provision at Ashbrow School and b) to make prescribed alterations to create 12 new transitional places at Windmill Church of England</p>	Cabinet 25 July 2017	Mandy Cameron, Head of Education, Inclusion & Safeguarding mandy.cameron@kirklees.gov.uk	May 2017

Voluntary Controlled Primary School for children with complex communication and interaction needs.			
<b>ECONOMY</b>			
<p><b>Ashbrow Housing Site – Contract and Land Disposal</b></p> <p>The report will seek authority for the Council to enter in to a contract with a development partner for the Ashbrow Housing site, and dispose of the land to that partner</p>	Cabinet 31 July 2017	Liz Jefferson liz.jefferson@kirklees.gov.uk	April 2017
<p><b>Delivery of housing development sites in North Kirklees</b></p> <p>A report to update Cabinet and consider the next steps in bringing forward housing development land in North Kirklees</p>	Cabinet 25 July 2017	James Hinchliffe james.hinchliffe@kirklees.gov.uk	February 2017
<p><b>Dewsbury Townscape Heritage Initiative Grant Application 7-9 Corporation Street</b></p> <p>Approval is sought for a grant towards improving '7-9 Corporation Street', a property within a key Parade on Corporation Street, which is a priority project within the Heritage Lottery Fund (HLF) / Council funded</p>	Cabinet 27 June 2017	John Lambe john.lambe@kirklees.gov.uk	May 2017

Townscape Heritage Initiative (THI) programme covering part of Dewsbury town centre Conservation Area.			
<b>Property Investment Fund</b>  To consider proposals to create a Property Investment Fund to allow Council investment in major regeneration projects within the district.	Cabinet 31 July 2017	Paul Kemp, Service Director - Economy, Regeneration and Culture paul.kemp@kirklees.gov.uk	July 2017
<b>CORPORATE</b>			
<b>Delegation of Authority for Disposal of Surplus Land and Property</b>  A report seeking approval to delegate authority for disposal of surplus land and property	Assistant Director, Physical Resources and Procurement 22 August 2017		April 2015
<b>Revised Play Strategy and Delivery</b>  Implementation of a new Play Strategy for Kirklees. The introduction of a new Strategy will include public consultation to help to realign the current play provision that is available across the district and moving to a new delivery model as outlined in the Play Strategy.	Cabinet 27 June 2017	Rob Dalby rob.dalby@kirklees.gov.uk	April 2017

<p><b>Bereavement Services – Fees and Charges</b></p> <p>To seek approval for the development of future business models and charging structures for Bereavement Services.</p>	<p>Cabinet 31 July 2017</p>	<p>Sarah Durdin sarah.durdin@kirklees.gov.uk</p>	<p>July 2017</p>
<p><b>Discretionary Business Rate Relief - 1st April 2017</b></p> <p>Separate report to look at the a new Discretionary Business Rate Relief Scheme to utilise the new funding from DCLG.</p>	<p>Cabinet 11 July 2017</p>	<p>Steve Bird, Head of Revenues and Benefits steve.bird@kirklees.gov.uk</p>	<p>April 2017</p>
<p><b>Freehold Asset Transfer of Birstall Community Centre and Library, Market Street, Birstall, WF17 9EN</b></p> <p>Report to consider the freehold asset transfer of Birstall Community Centre and Library to Birstall Community Holdings CIO</p>	<p>Cabinet 25 July 2017</p>	<p>Joe Tingle joe.tingle@kirklees.gov.uk</p>	<p>July 2017</p>
<p><b>John Smith’s Stadium Site, Huddersfield - request to restructure existing Lease Agreements.</b></p> <p>To consider a request by Kirklees Stadium Development Ltd (KSDL), to restructure the existing</p>	<p>Cabinet 25 July 2017</p>	<p>Paul Kemp, Service Director - Economy, Regeneration and Culture paul.kemp@kirklees.gov.uk</p>	<p>April 2017</p>



Lease Agreements in respect of the Council freehold land at the John Smith's Stadium site, Huddersfield. The request is made to assist with facilitating the HD ONE development.			
<p><b>Proposals to convert parts of Batley Sports and Tennis Centre and Dewsbury Sports Centre, to provide alternative uses with a view to improving levels of participation in physical activity and generating increased income.</b></p> <p>To consider proposals to convert parts of Batley Sports and Tennis Centre and Dewsbury Sports Centre, to provide alternative uses with a view to improving levels of participation in physical activity and generating increased income.</p>	Cabinet 25 July 2017	Martin Gonzalez, Development Manager martin.gonzalez@kirklees.gov.uk	July 2017
<p><b>Proposed remedial works for ground stabilisation at A635 Holmfirth Road, Shepley</b></p> <p>Remedial works to be undertaken to improve the retaining wall supporting the A635 Holmfirth Road</p>	Cabinet 25 July 2017	Farhad Khatibi farhad.khatibi@kirklees.gov.uk	July 2017
<b>Corporate Financial Monitoring Report - Quarter 1 for 2017-18</b>	Cabinet 22 August 2017	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	July 2017

To consider the first quarter Revenue			
<p><b>Garden Waste Collection Service</b></p> <p>A feasibility study outlining options available to offer Kirklees residents a chargeable garden waste collection service.</p>	Cabinet 22 August 2017	Will Acornley, Head of Environment and Green space will.acornley@kirklees.gov.yj	November 2016
<p><b>Implementation of depot rationalisation programme within Parks and Greenspace Services</b></p> <p>Parks and Greenspaces Services to implement a depot rationalisation programme as part of the wider service change programme. To improve service delivery and effectiveness.</p>	Cabinet 22 August 2017	Rob Dalby rob.dalby@kirklees.gov.uk	April 2017
<p><b>Update of the Medium Term Financial Plan 2018-22</b></p> <p>To consider the updated Council medium term financial plan based on most current national and local intelligence to inform medium term cost and funding forecasts</p>	Cabinet 19 September 2017	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	July 2017

<p><b>Corporate Financial Monitoring Report - Quarter 2 for 2017-18</b></p> <p>To consider the second quarter Revenue &amp; Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules</p>	<p>Cabinet 21 November 2017</p>	<p>Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk</p>	<p>July 2017</p>
<p><b>Half yearly monitoring report on Treasury Management Activities 2017-18</b></p> <p>To consider the treasury management activities for the period 1 April to 30 September</p>	<p>Cabinet 21 November 2017</p>	<p>Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk</p>	<p>July 2017</p>
<p><b>Government Funding Settlement 2018-19</b></p> <p>To update on the Government's funding settlement and advise on the implications in relation to the Medium Term Financial Plan</p>	<p>Cabinet 23 January 2018</p>	<p>Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk</p>	<p>July 2017</p>
<p><b>Rent &amp; Service Charge Setting for Housing Revenue Account Properties for 2018-19</b></p> <p>To consider and approve the rent setting policy for</p>	<p>Cabinet 23 January 2018</p>	<p>Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk, Helen Geldart, Head of Service Housing</p>	<p>July 2017</p>

2018-19 in relation to Housing Revenue Account Properties		helen.geldart@kirklees.gov.uk	
<p><b>Council Annual Budget Report 2018-22 incorporating Capital, Treasury Management, General Fund, Revenue and Housing Revenue Account</b></p> <p>To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme &amp; Housing Revenue Account to be set in accordance with agreed treasury management principles</p>	Cabinet 30 January 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	July 2017
<p><b>Corporate Financial Monitoring Report - Quarter 3 for 2017-18</b></p> <p>To consider the third quarter Revenue &amp; Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules</p>	Cabinet 20 February 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	July 2017
<p><b>Financial Outturn Report for 2017-18 to include the Revenue, Capital and Housing Revenue Account Outturn Position &amp; Annual Report on Treasury Management</b></p>	Cabinet 15 May 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	July 2017

<p>To consider and note the financial outturn reports in relation to revenue, capital &amp; treasury management. Make decisions as appropriate based on the finalised financial position</p>			
<b>ADULTS AND PUBLIC HEALTH</b>			
<p><b>Proposals for use of the new monies for adult social care announced by the Chancellor in the Spring Budget 2017</b></p> <p>The report will consider available resource, conditions and service priorities in the context of the 2017-21 MTFP</p>	<p>Cabinet 27 June 2017</p>	<p>Amanda Evans, Service Director - Adults Social Care Operation amanda.evans@kirklees.gov.uk</p>	<p>February 2017</p>
<p><b>Options for the future of Council operated Residential Care Facilities</b></p> <p>To consider options for the futures of two dementia care residential facilities(Castle Grange and Claremont House)and two Intermediate Care residential facilities (Ings Grove and Moorlands Grange) currently operated by the Council.</p>	<p>Cabinet 31 July 2017</p>	<p>Tish Barker Tel: 01484-221000 tish.barker@kirklees.gov.uk</p>	<p>July 2017</p>
<p><b>Approval to consult on potential changes to All Age Disability services</b></p>	<p>Cabinet 22 August 2017</p>	<p>Michelle Cross, Head of Service (All Age Disability) michelle.cross@kirklees.gov.uk</p>	<p>July 2017</p>

<p>To seek approval to consult service users and the wider public on potential changes to a number of services affecting children and adults with disabilities and their carers, as well as home to school transport.</p>			
<p><b>Proposals for changes to All Age Disability services</b></p> <p>To update Cabinet on the results of the consultation with service users and the wider public on potential changes to a number of services affecting children and adults with disabilities and their carers, as well as home to school transport for all eligible children. To seek approval for proposals for changes to these services, following the consultation.</p>	<p>Cabinet 19 December 2017</p>	<p>Michelle Cross, Head of Service (All Age Disability) michelle.cross@kirklees.gov.uk</p>	<p>July 2017</p>
<b>STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES</b>			
<p><b>Investment in Transformation Update</b></p> <p>This report provides Cabinet with a further update on the scope of work that has been agreed with Deloitte for the 2017/18 financial year and informs and seeks the approval of Cabinet for the funding that will be drawn down from the New Council Development Reserve to support this.</p> <p>The report also notifies Cabinet that the Chief Executive, as Chair of the Transformation Portfolio</p>	<p>Cabinet 31 July 2017</p>	<p>Michelle Nuttall, Head of Transformation michelle.nuttall@kirklees.gov.uk</p>	<p>July 2017</p>

<p>Board, has given approval for funds be drawn down from the New Council Development Reserve to support this activity, in accordance with the delegation agreed by Cabinet for this reserve in July and August 2015.</p> <p>It also seeks approval to change the delegated responsibility for making decisions about using the New Council Development Reserve.</p>			
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